ANDREW BARCLAY

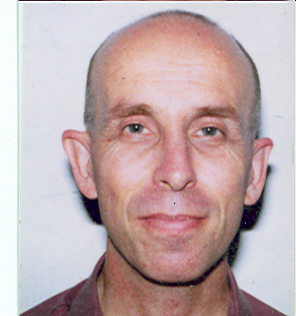
**54/33 Mu 6 Bangkruai - Sainoi Road**

**Bangkruai, Nonthaburi 11130, Thailand**

**Mobile: +66 (0) 81 - 810 - 6926**

**E-mail:** [**khun\_and@yahoo.com**](mailto:khun_and@yahoo.com)

**Skype: edcomasia**

****

**SUMMARY OF EXPERIENCE**

1. 25 years of translating, editing, and proofreading of documents for the Royal Thai Government, private sector and Thai and international students of various fields.
2. 25 years as an advisor/consultant.
3. Organised, generated and translated a variety of documentation for major state enterprises, universities, various NGOs and the private sector.
4. Conducted academic workshops for students studying with international universities.
5. Proficient in Thai and computer (Windows / Internet).

**EDUCATION**

1. Master of Education, University of Southern Queensland (Australia)
2. Bachelor of Asian Studies, University of New England (Australia)
3. Royal Society of Arts TEFL Certificate (Australia)

## TRAINING WORKSHOPS ATTENDED

* TESOL Online Teaching Course Part 1 – TESOL (May 2001)
* Preventing and Detecting Plagiarism in the Digital Environment: Online Workshop – University of Maryland University College (April 2001)
* IELTS Examiner Training – British Council, Bangkok (November 2000)
* Adult Literacy Program - Mildura and District Educational Council Literacy Certificate

(Australia) (May 1992)

(Continued) **Andrew Barclay**

## Page 2

**EMPLOYMENT HISTORY**

**June 1995 - Present English Language Advisor**

1. Tourism Authority of Thailand (TAT)
2. Thai Travel Agents Association (TTAA) (Oct 2014 – Dec 2019)
3. Association of Thai Travel Agents (ATTA) (Feb 2005 – April 2020)
4. JVK Group of Companies (June 2000 – August 2004)
5. Faculty of Commerce and Accountancy, Chulalongkorn University (June 1999 – Mar. 2000)

## Aug 1994 – Present Adjunct Core Subject & EFL/EAP/ESP Instructor

1. Bangkok University International (Jan. 2002 - present)
2. Naresuan University Graduate College (June 2006 - Sept. 2008)
3. Bangkok School of Management (Jan. 2004 – Dec 2006)
4. University of the Thai Chamber of Commerce (School of Business Administration – Hotel & Tourism Management) (June 2003 – May 2005)
5. Kasetsart University (Nov. 1999 – March 2002)
6. Mahidol / Monash Universities Joint Graduate Program

(June 1998 - March 1999)

1. Silpakorn University (June - Sept. 1994; June - Aug. 1997)

**MAJOR EDITING, PROOFREADING, & TRANSLATION ASSIGNMENTS**

* Association of Thai Travel Agents (ATTA)
* Bangkok Writer Company
* BBA (International Program), Faculty of Commerce and Accountancy, Chulalongkorn University
* Budget Smart Company
* Canon (Thailand) Company Limited
* Department of Public Relations
* Government Spokesman Bureau
* Ideal Partner Group Ltd.
* Ishida Taiseisha Thailand
* Kawasaki Motors Enterprise (Thailand) Co. Ltd.
* Local Development Foundation
* Office of the National Culture Commission
* Thai Travel Agents Association (TTAA)
* Thailand Incentives and Conference Association (TICA)
* Tourism Authority of Thailand (TAT)
* Including a number of international companies in various countries.

(Continued) **Andrew Barclay**

## Page 3

**PROFESSIONAL MEMBERSHIPS**

* International Association of Professional Writers & Editors (IAPWE) (New York, USA)

**REFEREES**

Mr. Pawat Masawongssa Mr. Wendy Sirisampanth

Program Director Executive Director

2 Talents Company Limited Budget-Smart Co., Ltd.

1213/456 Ladpraw 94 77/2 The Emerald Garden 1

Plubpla Wangtonglang District Bang Phlap, Pak Kret 5064 6416

Bangkok, 10310 Nonthaburi 11120

Thailand Thailand

Tel.: +66 (0) 92 991 9988 Tel.: +66 (0) 81 832 4913

E-mail: [pawat.etc@gmail.com](mailto:pawat.etc@gmail.com) E-mail: ws@bgsm.co.th

Mr. Sebastian Jeffries

Teacher

# Orchlon International School

Ulaanbaatar

Mongolia  
Tel.: +66 (0) 9  
E-mail: sebastian.jefferies86@gmail.com

sebastian.jefferies86@yahoo.com