








HUY DAO

Work Experience

As a native Vietnamese with high competency in English and currently working as a full-time freelancer, I can guarantee high-quality professional **HUMAN TRANSLATIONS** with a quick turnaround.

I am currently leading an MTPE team in the English-Vietnamese language pair and willing to take charge of any volume offered.

What you will receive:

-  100% Accurate translation
-  Careful proofreading
-  Super fast delivery
-  Client Privacy
-  Professional and friendly formats (*.doc file and *.pdf file)
-  Revisions included
-  Quick supports

I endeavor to give my clients a perfect translation that precisely conveys the meaning of the source text, carefully choosing words that would best conform to the context, grammar, and idiom of the target language. I hope to have the opportunity to work with you soon!

I'm not happy 'til you are!

Experience

Present

CHINESE-ENGLISH-VIETNAMESE TRANSLATOR

Timi Software - Malaysia Base

✓ Website Translation (Hall, Front-end, Back-end, Saas, CS, etc)

✓ Marketing Translation

✓ Operation Translation

✓ Game/Gambling Translation

✓ Crypto Currency (No 钱包)/Finance Translation

✓ Risk Control Translation

✓ FAQ

Present

JRAI-RADE-ENGLISH-VIETNAMESE MTPE TEAM LEAD

Magnon Sancus - India base

✓ Video Translation

✓ QA/QC

✓ Project Coordination

Present

Vietnamese MTPE Team Lead

FLITTO Inc - Korea base

✓ Team Management

✓ QA/QC

✓ Project Coordination

Present

Vietnamese MTPE Team Lead

White Globe Group Pvt Ltd - India base

✓ Medical field

✓ Team Management

✓ QA/QC

✓ Project Coordination

2021 - Present

Over-the-phone Interpreter (English-Vietnamese)

Linguistica International - USA base

✓ English-Vietnamese Interpreter for a three-way call between the two different parties.

2022 - Present

Freelance Translator (English-Vietnamese)

Linguistica International - USA base

✓ Business documents

✓ Flyers, Posters, scripts, social postings,...

✓ E-books, Regulations, E-learning courses, authority notices

✓ Legal documents

✓ Medical translation

✓ Subtitles, subscriptions, voiceover

2022 - Present

English SEO Content Writer

Vinpearl Group

✓ Write optimized SEO articles for a TOP-RANKED tourism website in Vietnam.

✓ Search for keywords, optimize articles.

✓ Unique > 98%

From April 2023

Freelance Translator (English-Vietnamese)

STEP IT ACADEMY VIETNAM

✓ Studying and teaching materials

✓ Social Post, blog post

✓ Students' sharing

✓ Video scripts

From 2021

Freelance Translator (English-Vietnamese)

Freelancer Platform - Upwork

✓ My profile - [Daohuy on Upwork](#)

July 2022

Seasonal Interpreter (English-Vietnamese)

Pacific Partnership 2022

✓ Studying and teaching materials

✓ Social Post, blog post

✓ Students' sharing

✓ Video scripts

July 2022

Content Writer (non-profit organization)

Club for English Translation and Interpreting

✓ Cover all types of English content (Vocabulary, Films Review, Translation,...)

✓ Set up plans for the club's activities

2021

Editor (non-profit organization)

Megan English Community

✓ English-Vietnamese Subtitles Translation

✓ Video maker

Education

2018 - 2022

University of Foreign Language Studies University of Danang

[The Degree of Bachelor in English](#)

✓ Faculty of English - English for Translation and Interpreting

✓ **Degree Classification - Very Good**

✓ 7.0 IELTS - Good English User (2022 result)

2021

University of Foreign Language Studies University of Danang

[Chinese as a Third Language](#)

✓ HSK 3 (2021 result)

✓ Third prize in 配音比赛 2 held by Youth Union of Chinese Faculty of UFLS

Skills & Expertise

I am able to help you translate anything from English to perfect Vietnamese and vice versa, including:

✓ Business documents: proposals, product descriptions, emails, letters and reports, terms and conditions, presentations, CVs,...

✓ Flyers, Posters, scripts, social postings,...

✓ E-books, Regulations, E-learning courses, authority notices

✓ Legal documents: all types of service agreements, contracts, immigration documents, certificates,...

✓ Medical translation: surveys, diagnoses, treatments, consultations, descriptions,...

✓ Website, games, blogs, apps,...

✓ Subtitles, subscriptions, voiceover for movies, Youtube videos, interviews,...

In addition, I provide other services:

✓ Professional Vietnamese voiceover talent with a variety of choices (with both Vietnamese male and female voiceover) with professional and sound-proof setup

✓ Transcription services

✓ Subtitling (100+ video hours subtitles for movies, education, courses, and Youtube videos)

✓ Copywriting and SEO content writing services (experience producing content for huge tourism websites for persuasive and informational purposes)

Please feel free to contact me if you have any questions or concerns!

Translation Type

- Literary Translation
- Academic Translation
- Website Translation
- Financial Translation
- Science & Medical Translation
- CV/Resume Translation
- Multilingual Translation
- Contract Translation
- Technical Translation
- Business Translation
- Legal Translation
- Audiovisual Translation
- Live Interpretation
- Website Translation
- Document Translation
- Editorial Translation

General Translation Deliverables

- Research Protocols
- Proofreading
- Lab Report
- Subtitles
- Product Documentation
- Documentation
- Content Localization
- Caption
- Official Correspondence Translation
- Contract Translation
- Email Communication
- Official Documents Translation

Interpretation Type

- Live Interpretation
- Over-the-Phone Interpreting
- Consecutive Interpreting

Other skills

- Contract Translation
- Immigration Document Translation
- Subtitles
- Content Writer
- SEO content write
- Official Documents Translation
- Technical Manual
- Terms & Conditions
- Lab Report
- CV
- Email Communication
- Product Documentation
- Medical Device User Manual
- Official Correspondence Translation
- Medical Report
- Content Localization
- Software Localization
- Research Protocols
- Documentation
- Caption