

Ridha Ananda Lumban Tobing

(ProZ Certified PRO Legal and Professional Translator)

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Summary

My name is Ridha and for **more than 5 years**, I am a **ProZ Certified PRO Translator**. I have been translating **English to Bahasa Indonesia** and **Bahasa Indonesia to English** for documents and in different formats. My rate is **USD 0.05 per word** for non-legal documents and **USD 0.075 per word** for legal documents of **both language pairs**. As a translator, I am reliable, experienced and multi-skilled professional with a proven ability to translate written documents from a source language to a target language. I am part of the Association of Indonesian Association (HPI), ProZ, and TranslatorsCafe. Moreover, I am a founder and CEO of a translation company ([Linguosco](https://www.linguosco.com)). For th translation projects I handle vary from general, academic, business to legal documents. I am motivated and eager to be professional and deliver the best for every project.

Skills

- Punctual
- Detail-oriented
- Well-organized
- Well-mannered and flexible to adapt to changes and strict deadlines

CAT Tools

- SDL Trados Studio 2021
- memoQ 9.5
- Cafétrans Espresso

Working Experience



Founder and CEO

Jun 2020 - Present (1 year 3 months)
A translation and writing agency focused on delivering quality and quintessential for Bahasa Indonesia, English, French, Japanese, German and Dutch.



Member

Himpunan Penerjemah Indonesia (HPI)
Mar 2021 - Present (6 months)
HPI Member No. [HPI-02-21-3826](#)



Indonesian Legal Translator

Verztec Consulting Pte Ltd

Jun 2021 - Present (3 months)
Reading through original material and rewriting it in the target language, ensuring that the meaning of the source text is retained. Proofreading and editing translated and edited documents.



ProZ Certified PRO EN • ID Translator (vv) and Professional Member

ProZ.com
May 2021 - Present (4 months +)



Legal Translator

PT Trimars Perkasa Abadi (Investindo)
Jan 2019 - Jan 2020 (1 year 1 month)



Freelance Translator and Copywriter

Fiverr
Jul 2016 - Jul 2020 (5 years +)



Freelance Translator

Upwork
May 2016 - Present (5 years 2 months)

Other Experiences



Internship

Ministry of Foreign Affairs of the
Republic of Indonesia

Jul 2016 - Aug 2016 (2 months)

Education



University of Indonesia

Bachelor of Social Sciences,
International Relations

(2013 – 2017)

Translation Project Summary

Throughout the years of translating, I have managed to handle and deliver more than **500 translation projects** consisting:

- Legal and Contract: Facility Agreement, Sale and Purchase Agreement, Memorandum of Understanding (MoU), Non-disclosure Agreement, Confidentiality Agreement, Disclosure Document, Offer for Legal Consultation Services for Bankruptcy & Credit Settlement, Deed of Establishment, Subscriber Agreement, CTA Agreement, Franchise Offering, Master Agreement, Postnuptial Agreement, Prenuptial Agreement, Terms of Engagement, Master Software License Agreement, Content License Agreement, Revolving Credit Agreement, Purchase Agreement, Accession Agreement, Sublease Agreement, Technical Assistance Agreement, Undertaking Agreement, Supply and Service Agreement, Framework Agreement
- Business and Finance: Job Description, Bitcoin Analysis, Statement of Service Commitment, Book Foreword, Book Preface, Company Profile, Financial Report, Recruitment Documents, Talent Acquisition Form, Indonesian Omnibus Law Report, Payroll Policy, Operating Procedure, Minutes of Meeting, Agency Fee Letter, Consent Fee Letter, Upfront Fee Letter, Business Review, Financing Facility Insurance Policy, White Paper, and Due Diligence Policy.
- Academic and Research: Research Scale, Academic Journals, Abstract, Field Entrance Report, Biology Field Report, Research Method, Study Literature, For Dispositional Resilience Scale, Interview Transcript.
- Personal Documents: Curriculum Vitae, Cover Letter, Resume, Motivational Letter, Statement Letter, Degree, Academic Transcript, Statement of Purpose, Personal Biography (Book), Consent Form, Senior High School Diploma, Academic/Professional Letter of Recommendation, Letter of Acceptance (LoA), Senior High/University Academic Transcript, Resident Identity Card, Birth Certificate, and Family Card.
- Health and COVID-19: Focus Group Discussion Report, Executive Summary, Informant Letter, Questionnaire, Research Instrument, COVID-19 Vaccination Guide, Consent Form, Report of Parenting during COVID-19, COVID-19 Certificate, COVID-19 Vaccine Card, Statement of Self-Isolation Completion, Health Protocol During Pandemic Era in Rural and Urban Families, and Patient Questionnaire.

Clients

For several years, I have worked closely with many stakeholders including:

- Corporate and Business: HSBC Group, XL Axiata, Relife, Dana, LINE Group, HP, JD.ID, HP, Chevron Indonesia, Siemens Mobile, Indosport, Verztec Consulting, Threesixzero Productions, RWS Thailand, TheBigWord, Citibank, Softex, PT Selalu Cinta Indonesia, Translated, NIVEA Indonesia, Beiersdorf, Amadeus, Pangeanic, Harman, WhatsApp, Facebook, TikTok, McDonalds, PT Bussan Autofinance, Jobstreet Indonesia.
- Government and International Organizations: Directorate General of Tax, Ministry of Finance of the Republic of Indonesia, Ministry of Foreign Affairs of the Republic of Indonesia, Ministry of Foreign Affairs of Japan, City Government of Bekasi, UNDP Indonesia, Ministry of Marine Affairs and Fisheries, Ministry of Energy and Mineral Resources of the Republic of Indonesia, Bank of Indonesia, Indonesian Investment Coordinating Board.
- Academic Institutions: Sekolah Tinggi Ilmu Hukum Litigasi, Hochschule Osnabruck University of Applied Sciences, Imperial College London, London School of Economics (LSE), CSIS Indonesia, Akademi Farmasi ISFI Banjarmasin, Universitas Indonesia, Universitas Bunda Mulia, Universitas Komputer Indonesia, Universitas Sumatera Utara, Universitas Gadjah Mada, Institut Teknologi Sepuluh Nopember, Universitas Wijaya Kusuma, Universitas Sebelas Maret, Universitas Muhammadiyah Malang, Universitas Ageng Tirtayasa, Universitas Nasional, Politeknik Kesehatan Kemenkes Jakarta II, Universitas Bunda Mulia, Universitas Al-Azhar Jakarta, Universitas Muhammadiyah Yogyakarta, Universitas Pasundan, Institut Pertanian Bogor, Universitas Pendidikan Indonesia, Universitas Diponegoro, Universitas Udayana, Universitas Parahyangan, Universitas Brawijaya, Universitas Bina Nusantara (Binus).