## CV – Cecilia Gammeltoft-Hansen

Born: 12 September 1958 in Denmark, live in Denmark

Education:

1977 – 1979 Subsidiary subject, German literature

1979 – 1981 BA in German and English \*

1991 - 1993 Diploma in German and English \*

\* Commercial Institute of Odense Universitet

Employments:

1984 – 1988 Secretary to the Technical Director, Weston Tæppefabrik (production company, carpets)

1988 – 1997 Management secretary at Bosal Sekura (production company, cabs for agricultural and construction machines)

1997 – 2002 Translator at Network Communications, the last three year as Lead Translator 2002 – Independent translator (Network Communications was declared bankrupt)

Memberships: The Union of Communication and Language Professionals Denmark

Languages: English -> Danish German -> Danish Swedish -> Danish

Forces: Technical texts of all kinds incl. Office equipment Machinery (cranes, tractors, contractor's equipment etc.) General household appliances Software Hardware

CAD tools: Trados version 7.5 SDLX Studio 2011 MemoQ Catalyst PIXS + a lot more (customer specific)

Volume: About 2500 **new** words per day

Rates: € 0.125 per word (Trados discounts) € 35.00 per hour

Characteristics: I know the importance of deadlines I'm not afraid of new applications I'm always open to new challenges

Please contact: Cecilia Gammeltoft-Hansen Hjorth Nielsensvej 12 DK-8600 Silkeborg Phone: +45 86 80 50 68 Email: <u>cgh@fiberpost.dk</u>